




GRAHAMVALE PRIMARY SCHOOL

'Quality Education for All'

85 Grahamvale Road, Grahamvale VIC 3631 

03 5821 4219 

grahamvale.ps@education.vic.gov.au 

grahamvaleps.vic.edu.au 

Principal: Luke Simpson

Assistant Principal: Karen Mellington

9th November 2023

Dear Parent/Guardian,

Grahamvale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grahamvale Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Please be assured Grahamvale Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all families. We are continually striving to achieve the best for all the children and these contributions, which are approved by School Council, will allow us to provide extra programs and equipment.

Grahamvale Primary School understands that some families may sometimes experience financial difficulty and offers a range of support options, including:

- Camps, Sport & Excursions Fund (CSEF) provided by Det and is automatically paid to the school for families holding a valid means-tested concession card. If eligible primary school receive \$125 per year. Applications are made via the school and payments commence from March 2024 onwards. More information and application forms will be sent out at the beginning of 2024.
- State School Relief to assist with clothing and uniforms.

For a confidential discussion about accessing these services or an alternative contribution plan, please contact our business manager Michelle Ball on 5821 4219 or email michelle.ball@education.vic.gov.au.

Refunds Policy: Parents requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and other relevant information.

Payment methods: Payments will be accepted from **1st January 2024**.

- **Cash**
- **BPAY:** BPAY details can be obtained from your statement or by contacting the main office.
- **Direct Deposit** to the school bank account **BSB: 063-527 Account: 1014-5334**

We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

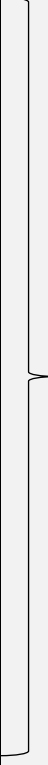
For further information on the Department's Parent Payments Policy please see a one-page overview attached.

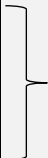
Yours sincerely,

Luke Simpson
Principal

Kristie Welch
School Council President

Please find the itemised list of Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities for 2024 and we look forward to receiving your contribution.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • STEM- ingredients, books, shared classroom materials • Mathematics – numeracy blocks, maths kits, texts, stationery • English – book boxes, class sets, home readers • Health & PE – equipment, materials • Performing Arts – resource materials and music equipment 	 \$250
<i>Subscriptions</i> <ul style="list-style-type: none"> • Essential Assessment • Compass • Literacy Programs 	
<i>Printing and photocopying of worksheets and learning materials</i>	
<i>Whole school events</i> <ul style="list-style-type: none"> • Swimming Program • Harmony Day • Book week • NAIDOC Week • Athletics Carnival • Fun Run 	
Total Curriculum Contributions	\$250

Other Contributions - for non-curriculum items and activities	Amount
<i>Student wellbeing programs</i>	 \$70
<i>First aid equipment</i>	
<i>Technology</i>	
<i>School grounds maintenance and improvements</i>	
Total Other Contributions	\$70

Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50).	\$
Library Fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource (Suggested - \$50)	\$

Extra-Curricular items and Activities – provided on a user-pays basis.

Grahamvale Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the curriculum.

The cost of extra-curricular items and activities will be advertised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Excursion, incursions, performances, and guest presenters –</i> <ul style="list-style-type: none">• <i>School Camps</i>• <i>Excursions/Incursions</i>• <i>Academic Competitions</i>• <i>Graduation</i>• <i>End of Year Activities</i>	TBA
Total Extra-Curricular Items and Activities	\$

Category	Total
Curriculum Contributions	\$ 250
Other Contributions <i>(Non-tax deductible)</i>	\$ 70
Building Fund/Library Fund <i>(Tax-deductible)</i>	\$
Extra-Curricular Items and Activities	\$
Total	\$

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.